Hear it. Get it.

Installation/Download Instructions

This document will walk you through the three key steps to downloading VangoNotes on your computer.

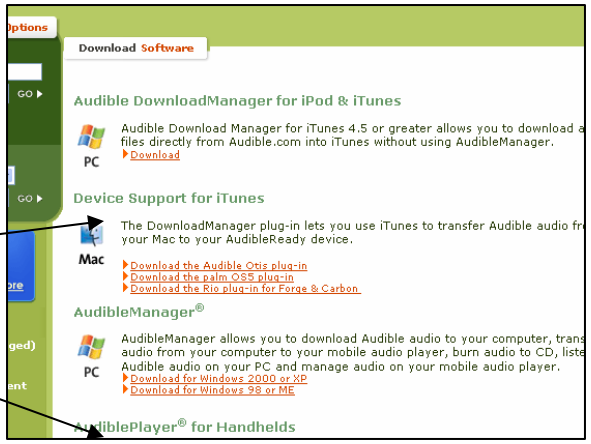
- Installing the Audible software
- Using the Audible claim code to receive VangoNotes audio study guides

1.) First, you will need to install the free Audible software appropriate for your setup.

a. ***If you use Windows and iTunes***, download and install the "Audible DownloadManager" software.

b. ***If you use Windows without iTunes***, download and install the "Audible Manager" software.

c. ***If you use a Macintosh***, you do not need to install additional software.



www.audible.com/software

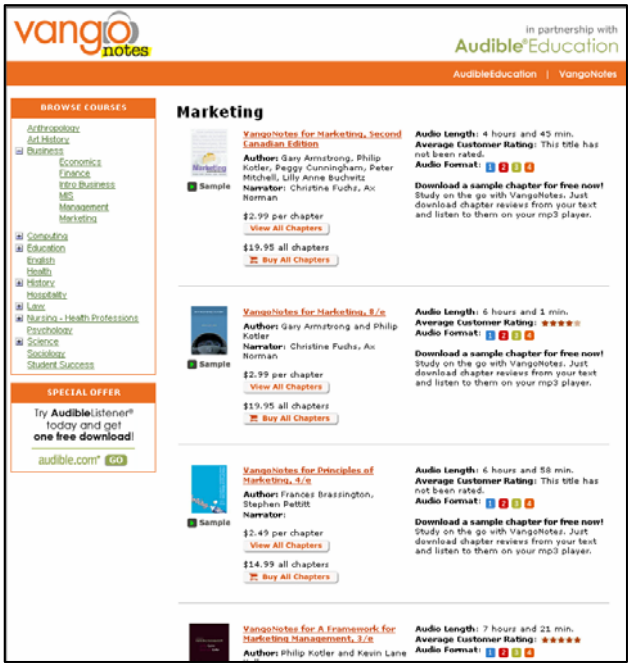
2.) Browsing for VangoNotes. Go to http://www.vangonotes.com/.

At VangoNotes.com, you can search by course to find the VangoNote that you need. Use the navigation box on the left-hand side of the page to browse between course categories (e.g. "Business") and subcategory (e.g. "Marketing").

Please note that all VangoNotes titles have one chapter available for download for **free**.

www.vangonotes.com

3.) Selecting your VangoNotes. By clicking on a category or subcategory on the left-hand navigation box, you will see a list of the VangoNotes for that type of course.



The titles are listed by the author's last name. Note that the cover image provided at VangoNotes.com will match the cover of your textbook.

Once you've found a title you want, you have a number of options:

* **Hear a sample**: Click the "Sample" link under the cover image to hear a sample. Make sure you have the latest version of Macromedia's free Flash Player 9 installed. (You can get it here: http://www.macromedia.com/downloads)

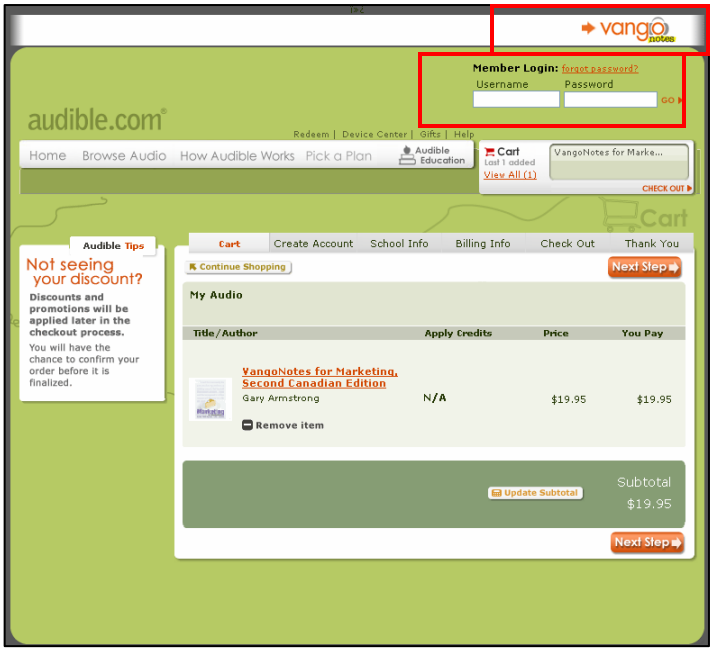
* **See more details**: Click the title of the VangoNote to be taken to the product details page. You will be able to see the Table of Contents and other related information.

* **Buy all Chapters**: This option will allow you to purchase all chapters in the VangoNote product for $19.95. By clicking the "Buy All Chapters" button, the VangoNote will be added to your shopping cart and you may continue browsing or check out.

* **Buy by Chapter**: If you would like to purchase individual chapters, rather than all of the chapters for this title, click the "View All Chapters" button. You will have the opportunity to select which chapters to add to your cart and purchase.

Please note: all VangoNotes titles have one chapter available for download **for free**. Click "View All Chapters" to select this free chapter and add it to your cart.

4.) Checking Out at Audible. Once you have added a full title or one or more chapters to your cart, you will be taken to the "Cart" screen.



To check out, click "Next Step".

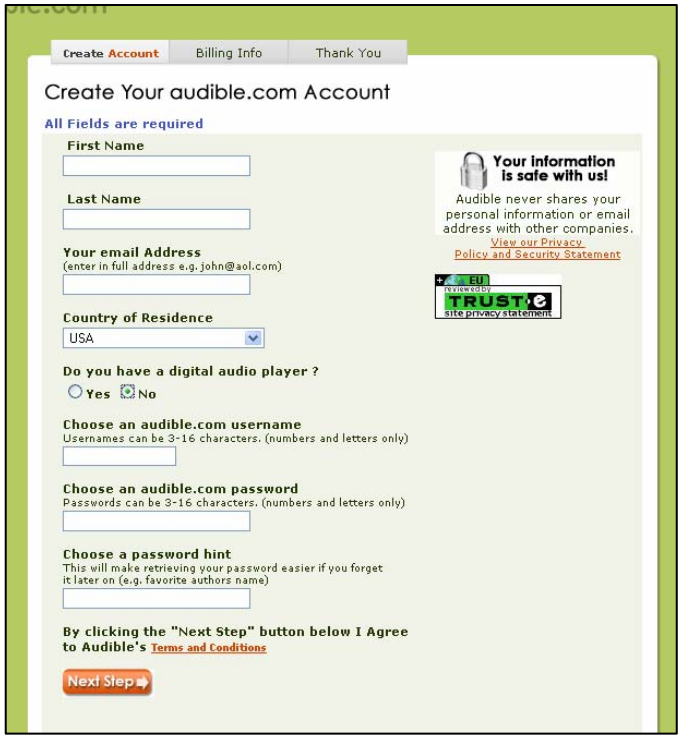
To continue shopping for VangoNotes, click the VangoNotes logo at the top of the page.

If you already have an Audible account, log in at the upper right-hand corner of the page.

If you choose to check out, and you do not already have an Audible account, you will arrive at the account registration page. Enter the requested information here and click “Next Step”.

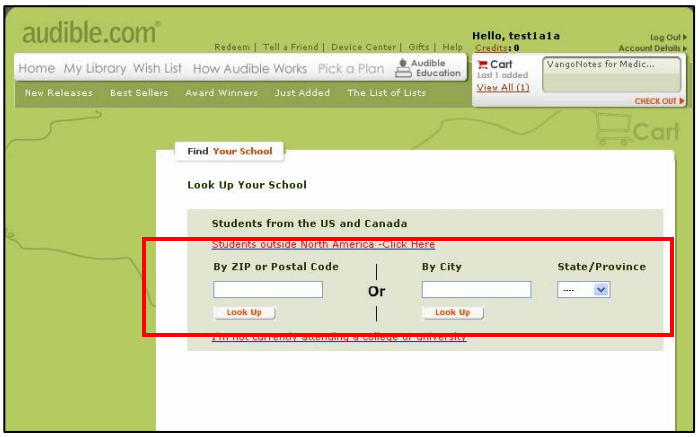
Also, indicate here if you have a digital audio player (e.g. iPod, Creative Zen) you will be using. You may always return to Audible to register new devices for your VangoNotes download.

This will create an Audible account for you where you will always be able to download and re-download your VangoNotes audio.

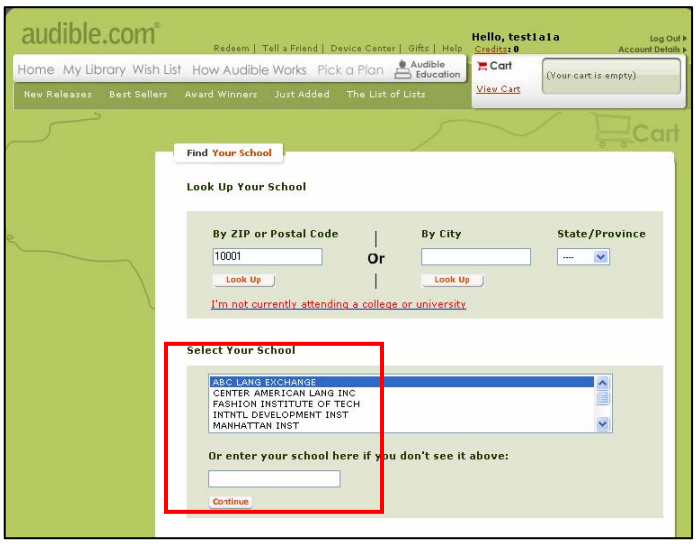


5.) School Selection. You will come to the an area where we ask you to indicate your university or college. Enter either the ZIP code of your school or city and state and click “Look up”.

Note: We use this information only for aggregate tracking purposes and will neither share it with anyone or contact your university.

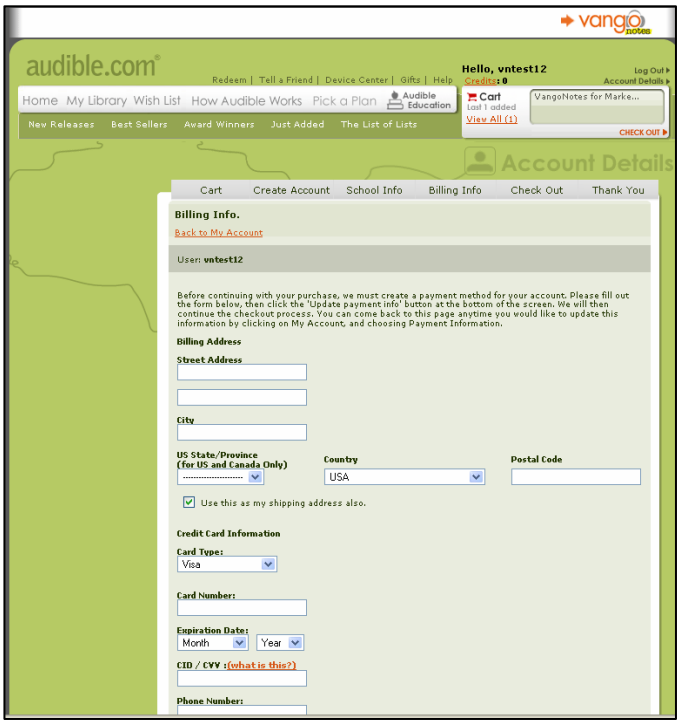


A list of schools will then appear. Pick the one that applies to you or, if you don’t see your school, type its name into the text field provided and click “Continue”.



6.) Billing Information. If you have selected a VangoNote for purchase, you will be prompted to enter your billing information. Do so and click the "Update" button.

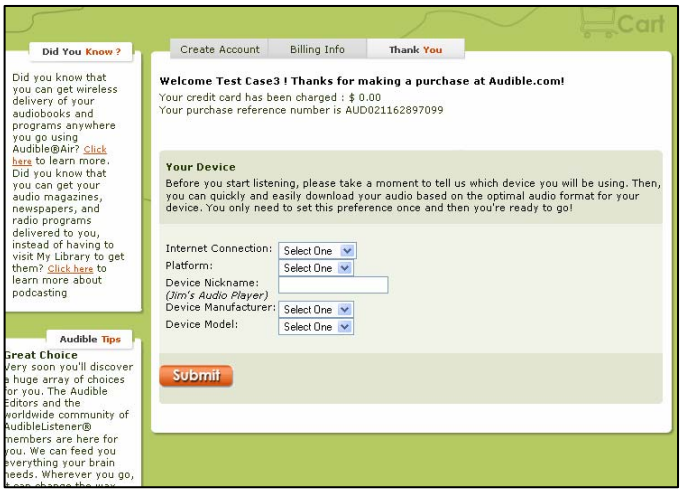
Note: If you have selected a free VangoNote chapter, you will not be asked to enter this information.



7.) Tell us about your player. You will now arrive at the screen where you indicate your platform and device information. This will help us set up your playback options.

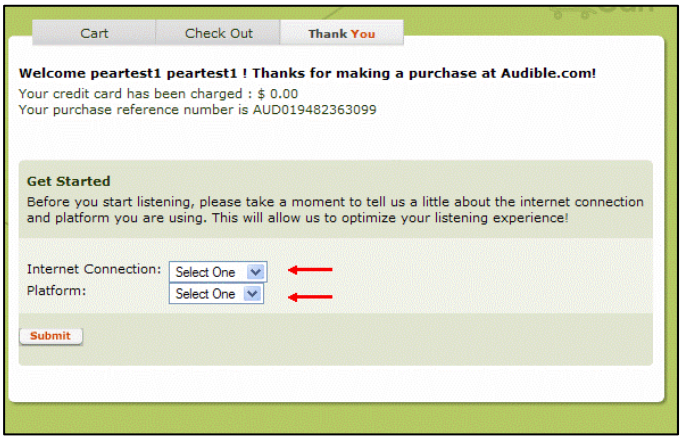
IF you indicated on the previous screen that you **do** have a digital audio device, you will see this screen:

Select the appropriate information and click "Submit".



IF you indicated on the previous screen that you **do not** have a digital audio device, you will see this screen:

Select the appropriate information and click "Submit".



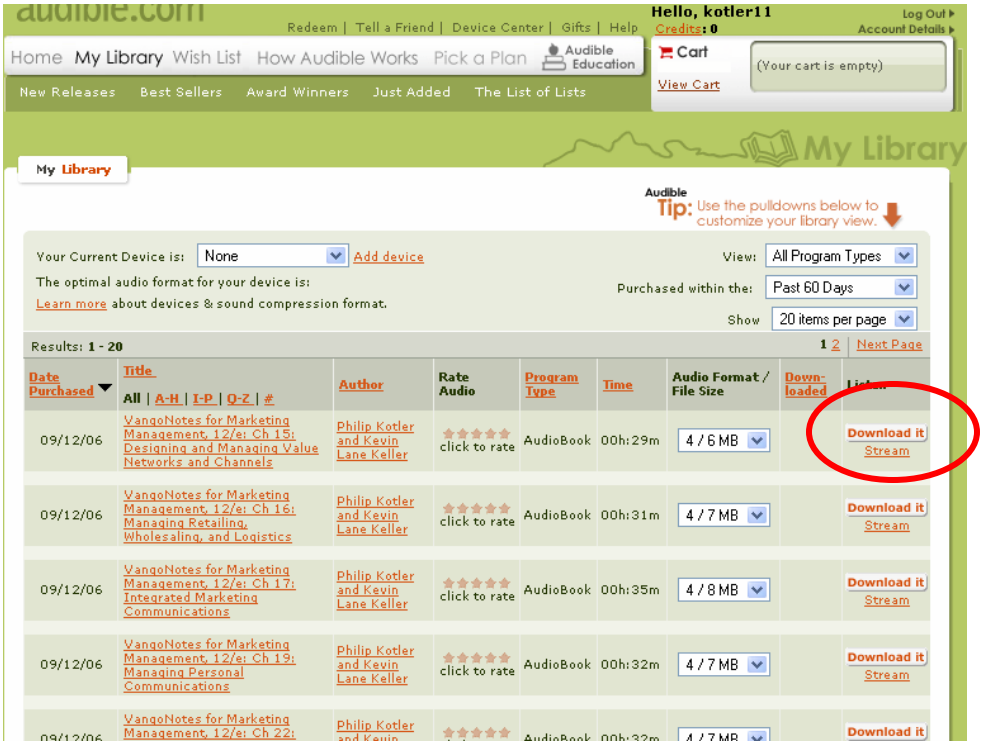
8.) Downloading Your VangoNotes. Your platform information will be verified and you will be prompted to "Go to my library and download my purchase". Either click this button or go to:

http://www.audible.com/mylibrary

My Library. My Library is the part of the Audible site where you will download your audio. Your audio content will *always* be available at this page when you log in – you can download as many times as you want, whenever you want.

Note: If you leave Audible, return, and attempt to enter the same claim code, you may receive the error message, "Claim Code usage has been exceeded". If you do, go to http://www.audible.com/mylibrary, log in, and your audio should be ready for download.

To download, simply click "Download it" on the right-hand column. A download box will automatically appear and, after the download completes, the file will appear in your iTunes library.



Note: If you click on "Download", and your browser downloads a text file of jumbled characters, Audible Download Manager may not be properly installed. Please return to Step 1 and ensure that you have installed the software.

Need more help?

Visit Audible's Help Center:

http://www.audible.com/helpcenter

For addition help, contact vangonotes@audible.com